



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Sveučilište u Zagrebu (University of Zagreb) Filozofski fakultet (Faculty of Humanities and Social Sciences) <u>Postal address:</u> FILOZOFSKI FAKULTET / OFFICE FOR INTERNATIONAL COOPERATION Ivana LUČIĆA 3, 10 000 ZAGREB, CROATIA Office for International Cooperation: tsveljo@ffzg.hr Phone: ++ 385 1 6120266; Fax: ++ 385 1 6156 879; http://www.ffzg.hr/international/	HR ZAGREB 01	<u>Institutional coordinator:</u> Tajana Nikolić (Ms), erasmus.coordinator@unizg.hr , Tel: +385-1-46-98-165 <u>Faculty coordinator:</u> Department of German Language and Literature dr. Aleksandra Ščukanec tel: ++385 1 6120 353 fax ++385 1 6156 879, email: ascukane@ffzg.hr Department of Croatian Language and Literature: dr. Ivana Brković, tel: + 385 1 6120 082, fax ++3 851 61568 79, email: ivana.brkovic@ffzg.hr Department of Comparative Literature Dr. Maša Grdešić, Senior Assistant tel: +38516120113 fax: +38516120212 Email: mgrdesic@ffzg.hr	http://international.unizg.hr/international_students/exchange_students

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>Fakultet političkih znanosti (Faculty of Political Science)</p> <p>Pravni fakultet (Faculty of Law)</p>		<p>Department of History Dr. Vjeran Kursar tel: ++ 385 1 6120 157 : vkursar@ffzg.hr, kursar@gmail.com</p> <p>Department of Sociology dr. Dragan Bagić, assistant professor tel: +385 1 6120 278 fax + 385 1 6120 007Email: dbagic@ffzg.hr</p> <p>Department of History of Art dr. Jasenka Gudelj, tel: +385 1 61 20 143, fax + 385 1 61 20 144, Email: jgudelj@ffug.hr</p> <p><u>Faculty coordinator:</u> doc.dr.sc. Nebojša Blanuša, Vice-dean for science and international cooperation; nblanusa@fpzg.hr</p> <p><u>Faculty coordinator:</u> Ms Andrea Mišković, International Relations Office; andrea.miskovic@pravo.hr</p>	
<p>Universität Konstanz</p>	<p>D KONSTANZ 1</p>	<p>International Office:</p> <p>ERASMUS Institutional Coordinator (Agreements and Staff Mobility): Renate Krüßmann Erasmus.agreements@uni-konstanz.de</p> <p>ERASMUS Student Mobility: Verena Wagner,</p> <p>D – 78457 Konstanz Tel. +49-7531-88 5234 or 2688 Erasmus@uni-konstanz.de</p> <p>Department of Linguistics and Department of Literature Department of History Mrs. Melanie Hochstätter erasmus.litling@uni-konstanz.de Tel. +49 7531 88 4018</p> <p>Department of Law Dr. Ruth Siegel ruth.siegel@uni-konstanz.de Tel. +49 7531 88-3118</p> <p>Department of Politics and Public Administration Mr. Werner Palz ma.polver@uni-konstanz.de Tel. +49 7531 88 4150</p>	<p>www.uni-konstanz.de</p>

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods]	
D KONSTAN01	HR ZAGREB 01	222	Foreign Languages (German)	1 st , 2 nd	5 (1 students x 5 months)	/
HR ZAGREB 01	D KONSTAN01	222	Foreign Languages (German)	1 st , 2 nd	10 (2 students x 5 months)	
D KONSTAN01	HR ZAGREB 01	222 (09.0)	Languages and Philological Sciences (Croatian)	1 st , 2 nd	5 (1 students x 5 months)	/
D KONSTAN01	HR ZAGREB 01	225	History and Archaeology	1 st , 2 nd	10 (2 students x 5 months)	/
HR ZAGREB 01	D KONSTAN01	225	History and Archaeology	1 st , 2 nd	10 (2 students x 5 months)	
D KONSTAN01	HR ZAGREB 01	313	Politics	1 st , 2 nd	10 (1 student x 10 months)	/
HR ZAGREB 01	D KONSTAN01	313	Politics	1 st , 2 nd	10 (2 students x 5 months)	/
D KONSTAN01	HR ZAGREB 01	380	Law	1 st , 2 nd	10 (2 students x 5 months)	/
HR ZAGREB 01	D KONSTAN01	380	Law	1 st , 2 nd	10 (2 students x 5 months)	/

* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
D KONSTAN01	HR ZAGREB 01	313	Politics	Tbc upon individual request	
HR ZAGREB 01	D KONSTAN01	313	Politics		
D KONSTAN01	HR ZAGREB 01	222	Foreign Languages (German)		
HR ZAGREB 01	D KONSTAN01	222	Foreign Languages (Croatian)		
D KONSTAN01	HR ZAGREB 01	225	<u>History</u> and Archaeology		
HR ZAGREB 01	D KONSTAN01	225	<u>History</u> and Archaeology		
D KONSTAN01	HR ZAGREB 01	380	Law		
HR ZAGREB 01	D KONSTAN01	380	Law		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
HR ZAGREB 01		Croatian	English	B2	C1
HR ZAGREB 01	History of Art, C	Croatian	English	B2	B2
HR ZAGREB 01	380, 489	Croatian	English	B2	B2
D KONSTAN01	<i>all</i>	German	English	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR ZAGREB01:	10 May	10 November
D KONSTAN01:	15 May	15 November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

HR ZAGREB 01:

http://international.unizg.hr/international_students/exchange_students/academic_information

D KONSTAN01: See attached Info sheet

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	incoming@unizg.hr , 00385 (0)1 4698105	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb
D KONSTAN01	See attached Info sheet	See attached Info sheet

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	incoming@unizg.hr , 00385 (0)1 4698105	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb
D KONSTANO 1	See attached Info sheet	See attached Info sheet



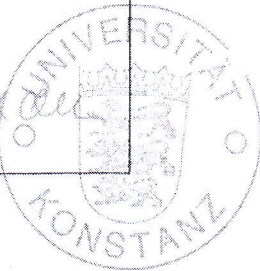

4. Housing

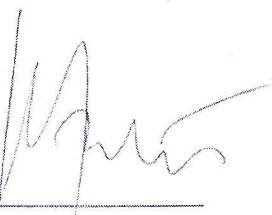
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	vlado.levak@sczg.hr	http://international.unizg.hr/international_students/exchange_students/student_services/housing
D KONSTANO 1	See attached Info sheet	See attached Info sheet

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
HR ZAGREB 01	Prof. dr. sc. Aleksa Bjeliš, Rector	31/12/2013	 
D KONSTAN01	<i>On behalf of the Rector of the University of Konstanz</i> Renate Krüßmann ERASMUS Institutional Coordinator International Office	12.12.13	 

B.R. 

³ Scanned signatures are accepted



Zagreb, 15.10.2013.

ERASMUS+ SPORAZUM SA Universität Konstanz

Ja dekan Nenad Zakošek slažem se sa predloženim brojem mjeseci/dana za mobilnost studenata i (ne)nastavnog osoblja za razdoblje od 2014/2015 do 2020/2020 sa **Universität Konstanz, D KONSTAN01** kako slijedi:

Broj mobilnosti po akademskoj godini:

Studentska mobilnost

OD Erasmus kod	PREMA Erasmus kod	Područje studija (Subject area) * [ISCED]	Ime područja studija (na engleskom jeziku)	Razina studija (1, 2, 3)	Broj i trajanje studentskih mobilnosti	
					Studijski boravak	Stručna praksa*
D KONSTAN01	HR ZAGREB01	313	Politics	1	1x 10	none
HR ZAGREB01	D KONSTAN01	313	Politics	1,2	2x 5	none

Mobilnost (ne)nastavnog osoblja

OD Erasmus kod	PREMA Erasmus kod	Područje studija (Subject area) * [ISCED]	Ime područja studija (na engleskom jeziku)	Broj i trajanje mobilnosti osoblja	
				Mobilnost nastavnog osoblja u svrhu održavanja nastave	Mobilnost (ne)nastavnog osoblja u svrhu stručnog usavršavanja*
D KONSTAN01	HR ZAGREB01	all	all	Tbc upon individual request	Tbc upon individual request
HR ZAGREB01	D KONSTAN01	all	all	Tbc upon individual request	Tbc upon individual request

Potvrđujem da će Fakultet političkih znanosti Sveučilišta u Zagrebu poštivati sva pravila Erasmus+ programa sadržanih u Erasmus University Charter Annotated Guidelines, nacionalnih Erasmus+ pravila, te sveučilišnih procedura, odluka i pravila vezanih uz Erasmus+ program.

Prof. dr. sc. Nenad Zakošek

Nenad Zakošek

Potpis: Pečat:

